



**SCOTT CONFERENCE CENTER • 6450 PINE STREET • OMAHA NE  
IN-PERSON/VIRTUAL SEMINAR**

### ***Vendor Application:***

Company: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

### ***Vendor Registration Requirements:***

- \$200 payable by check to City of Omaha in advance
- Donation of Door Prize valued at \$50, to be drawn at the conclusion of the seminar. Contact Andy Szatko at [Andy.Szatko@cityofomaha.org](mailto:Andy.Szatko@cityofomaha.org) to inform him what you will be donating. You can either send it in by February 6th, or bring it the day of the seminar.
- Vendors will be provided the following for their sponsorship:
  - In-Person booth space including 6" table and chair.
  - Vendor logo will be promoted on the following media:
    - SECOmaha.com site including a link to your website
    - Lobby screens at the in-person seminar
    - Main screen for both in-person and virtual attendees during seminar break and drawing
    - On emails sent out to potential attendees

Please send [Tracy@blk59.com](mailto:Tracy@blk59.com) a high resolution logo (860x120 pixels) and link to your website as soon as possible. We will also need the names of the individuals who will be present at the booth so we can prepare nametags.

If you have questions, please call Andy Szatko, 402-444-5213, or email, [Andy.Szatko@cityofomaha.org](mailto:Andy.Szatko@cityofomaha.org)

*Please make \$200 check payable to:* City of Omaha  
*Mail this form, giftcard and check to:* Andy Szatko  
City of Omaha Public Works  
1819 Farnam Street, 6th Floor  
Omaha, NE 68183